

Delaware Pathways Steering Committee
Meeting Minutes
March 13, 2017

Dr. Mark Brainard called the Delaware Pathways Steering Committee meeting to order at 1:38 pm on March 13, 2017 at the Delaware Technical Community College, Stanton Campus, Room B240, in Newark and via video conference at the Delaware Technical and Community College, Terry Campus Boardroom, in Dover.

Attendance:

The following members were present:

- Mark Brainard, President, Delaware Technical Community College (chair);
- Matt Burrows, Superintendent, Appoquinimink School District;
- Victoria Gehrt, Superintendent, New Castle County Vo-Tech School District;
- Patrice Gilliam-Johnson, Secretary, Department of Labor;
- Paul Herdman, President/CEO, Rodel Foundation;
- Gary Stockbridge, Chair, Delaware Development Workforce Board;
- Molly Magarik, (for Secretary Rita Landgraf) Deputy Principal Assistant, Health and Social Services;
- Michelle Taylor, President/CEO, United Way of Delaware; and
- Michael Watson, (for Secretary Susan S. Bunting) Chief Academic Officer, Department of Education.
- Bernice Whaley, Director, Economic Development Office.

Also attending the meeting:

- Luke Rhine, Department of Education;
- Sandra Mullett, Department of Education;
- Karryl McManus, Division of Management Support Services
- Jenna Bucsak, Rodel Foundation of Delaware;
- Justina Sapna, Delaware Technical Community College;
- Paul Morris, Delaware Technical Community College;
- Kim Joyce, Delaware Technical Community College;
- Robert Ford, Delaware Department of Labor; and
- Justina Sapna, Delaware Technical Community College.

I. Welcome and Agenda Overview

Dr. Brainard welcomed everyone and asked that everyone introduce themselves for attendance.

II. Review & Approval of Past Meeting Minutes

Dr. Brainard noted that Mr. Rhine had provided previous meeting minutes in advance of the meeting. Dr. Brainard asked for a motion to approve the minutes. The motion was made by Mr.

Stockbridge and seconded by Ms. Gilliam-Johnson. All steering committee members present were in favor of approving.

III. Review & Approval of Delaware Pathways Strategic Plan

Dr. Brainard asked Mr. Rhine to review the strategic plan which was provided in advance of the meeting. Mr. Rhine gave an overview of the strategic plan and noted there were three primary areas for review. Edits to the strategic plan were noted, with no significant changes made. Dr. Brainard thanked everyone who helped to develop the report. He specifically mentioned Mr. Watson, Mr. Rhine, Mr. Morris, and Dr. Joyce.

Dr. Brainard asked for a motion to approve the strategic plan. The motion was made by Ms. Whaley to approve the strategic plan and seconded by Mr. Burrows. All committee members present were in favor of approving. Dr. Brainard noted he will be delivering the plan to the Governor's office and invited any committee members who would like to participate to join him.

IV. Review & Discussion of New Skills for Youth Grant

Dr. Brainard asked Mr. Rhine to give an overview of the New Skills for Youth grant. A copy of the briefing report was provided in advance of the meeting. Mr. Rhine discussed the three primary goals of the grant and mentioned the presentation that Dr. Brainard, Mr. Watson, and Mr. Stockbridge provided in October 2016 to staff from JP Morgan Chase, the Council of Chief State School Officers, and other national participants who served on the grant evaluation team. Mr. Rhine noted Informal feedback provided from the evaluation team was Delaware "knocked it out of the park." Mr. Stockbridge noted credit should go to the entire team and not just those who presented. Dr. Brainard seconded Mr. Stockbridge's comments and thanked everyone who participated. Dr. Brainard then asked Mr. Morris to update the steering committee on the upcoming interviews for the workforce intermediary. Mr. Morris noted that the College was in the process of hiring the Work-Based Learning Director, and the number of qualified applications who responded to the position.

V. Discussion of Delaware Pathways Conference on March 29 and 30, 2017

A copy of the draft agenda was provided. Dr. Brainard asked Mr. Rhine to give an overview of the event and asked others to join in the conversation. Mr. Rhine provided an overview and timeline of the national event occurring on March 28 and 29 and the state event occurring on March 29 and 30, and noted if any committee members wished to attend, to contact him to complete registration. Mr. Rhine asked for additional comments from the group. Mr. Ford then provided an overview of the proposed guest speakers for the event. A formal invitation has been sent to the Governor to kick-off the Delaware event and noted all legislators were formally invited. Mr. Herdman recommended Ms. Gehrt and Mr. Burrows work to get the word out through their school channels. Mr. Burrows volunteered to communicate with School District Chiefs and school building principals. There was also discussion around utilizing community and faith-based organizations to reach the targeted student and parent audience for the evening Expo on March

29. Mr. Ford noted that no volunteers were needed at this time. There are still arrangements that need to be made to ensure that students have transportation to get to the expo.

VI. New Business

Mr. Stockbridge discussed the Pathways sub-committee under the Workforce Development Board. He stated there was interest in revitalizing the bi-monthly meetings, possibly after the upcoming conference. There was some discussion around the purpose of the meetings and how they should be formatted for future activity. Mr. Watson agreed to develop a regional meeting format and to generate ideas moving forward.

Mr. Herdman mentioned private funding opportunities and recommended reaching out to America Achieves and also discussed different thoughts on obtaining federal funding for the Pathways work.

VII. Summary of Next Steps

Dr. Brainard summarized next steps:

- Dr. Brainard will reach out to the Governor's office to present the strategic plan and send an email out to committee members with the date and time for other steering committee members to attend the presentation;
- Dr. Brainard will work in conjunction with the Governor's office and the steering committee to coordinate the press release associated with the approved strategic plan and correlation to the Pathways Conference on March 29 and 30; and
- Mr. Watson will discuss the Delaware Workforce Development Board meetings with Secretary Bunting.

VIII. Public Comments

There were no public comments.

Dr. Brainard motioned to adjourn the meeting at 2:25 pm. The motion was seconded by Mr. Burrows.

Minutes submitted by: Sandra Mullett, Department of Education

Minutes approved by: Luke Rhine, Department of Education